

L o u d o u n C o u n t y P u b l i c L i b r a r y

**Books-by-Mail – Outreach Services**

380 Old Waterford Rd NW, Leesburg, VA 20176

(703) 771-5621 Voice or (703) 771-5620 FAX

*Please complete and return this form to any LCPL branch library or mail directly to the above address.*

**APPLICATION FOR SERVICE**

		Date:
Applicant Name:		Name of Parent/Guardian (if under 12)
Address:		
City/State/ZIP:		Phone:

**Free Matter Postal Provisions**

Individuals requiring large print books, audio materials or descriptive videos due to a physical or visual disability are eligible to receive these materials postage-free through the “FREE MATTER FOR BLIND OR DISABLED PERSONS” postal provisions. To receive this benefit, the Post Office requires that individuals have their eligibility certified. Immediate relatives may not certify applicants. Individuals may not certify themselves, regardless of profession.

**CERTIFICATION OF DISABILITY**

		Date:	
<i>I certify that:</i>			
Name:			
<i>is unable to use or read conventionally-printed material due to a physical or visual disability.</i>			
I am a(n):			
		Licensed medical doctor	
		Ophthalmologist or Optometrist	
		Registered nurse	
		Professional staff member of a hospital or other health or social service agency.	
In absence of any of the above, eligibility may be certified by a professional librarian whose competence under specific circumstances is acceptable to the Library of Congress.			
Print or type name:		Certified by (signature):	
Address:		City/State/ZIP:	